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# PACKAGE HANDLER

BBEDC / GOING THE DISTANCE  
SEASONAL EMPLOYMENT - DILLINGHAM

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## QUALIFICATIONS

- BBEDC CDQ COMMUNITY RESIDENT
- MUST BE 18 OR OLDER
- MUST HAVE A VALID ALASKA DRIVER'S LICENSE
- ABLE TO MAINTAIN A POSITIVE ATTITUDE WITH COWORKERS AND PUBLIC
- MUST BE PUNCTUAL AND DEPENDABLE
- ABLE TO WORK WITH A TEAM AND INDEPENDENTLY
- BASIC KNOWLEDGE OF OFFICE EQUIPMENT
- ABLE TO WORK IN AN INDOOR/OUTDOOR, FAST-PACED ENVIRONMENT
- ABLE TO LIFT UP TO 70LBS UNASSISTED AND 150LBS WITH ASSISTANCE
- ABLE TO OBTAIN 'SIDA BADGE'

## DUTIES

- COMPLETE DELIVERIES BY DRIVING TRUCK/VAN TO AND FROM VENDORS
- MAINTAIN SAFE AND CLEAN WORK ENVIRONMENT BY KEEPING SHELVES, PALLET AREA, WORKSTATIONS NEAT AND HAZARD FREE
- ANSWER PHONES AND TAKE MESSAGES
- PROVIDE POLITE, DETAILED, ACCURATE INFORMATION TO CUSTOMERS
- FILE PAPERWORK ACCURATELY AND PROMPTLY
- ASSIST IN LOCATING, LOGGING, AND DISBURSING CUSTOMER PARCELS
- COMPLETE ERRANDS AS NEEDED FOR DAILY BUSINESS OPERATIONS
- OTHER DUTIES AS ASSIGNED

## COMPENSATION

- \$25.00 PER HOUR
- 40 HOURS PER WEEK
- MAY - AUGUST 2026
- UP TO 16 WEEKS OF EMPLOYMENT

**BBEDC WILL BE ACCEPTING  
APPLICATIONS UNTIL THE  
POSITION IS FILLED.**

FOR MORE INFORMATION,  
CONTACT BBEDC AT  
1-907-842-4370